

Interview Questionnaire

1. Tell me about you last or current position.
2. What duties have you had in past positions that would benefit you in this position you are applying for?
3. Why would you be a better fit for this position than any other candidate?
4. What is your typical way of dealing with conflict? Give me an example.
5. Give me an example of a time when something you tried to accomplish and failed.
6. Give me an example of when you showed initiative and took the lead.
7. Tell me about a recent situation in which you had to deal with a very upset customer or co-worker.
8. Give me an example of a time when you motivated others.
9. Tell me about a time when you delegated a project effectively.
10. How many years of experience do you have that qualifies you for this position?
11. On occasion we are confronted by dishonesty in the workplace. Tell about such an occurrence and how you handled it.
12. What do you do to show people that you are listening to them?